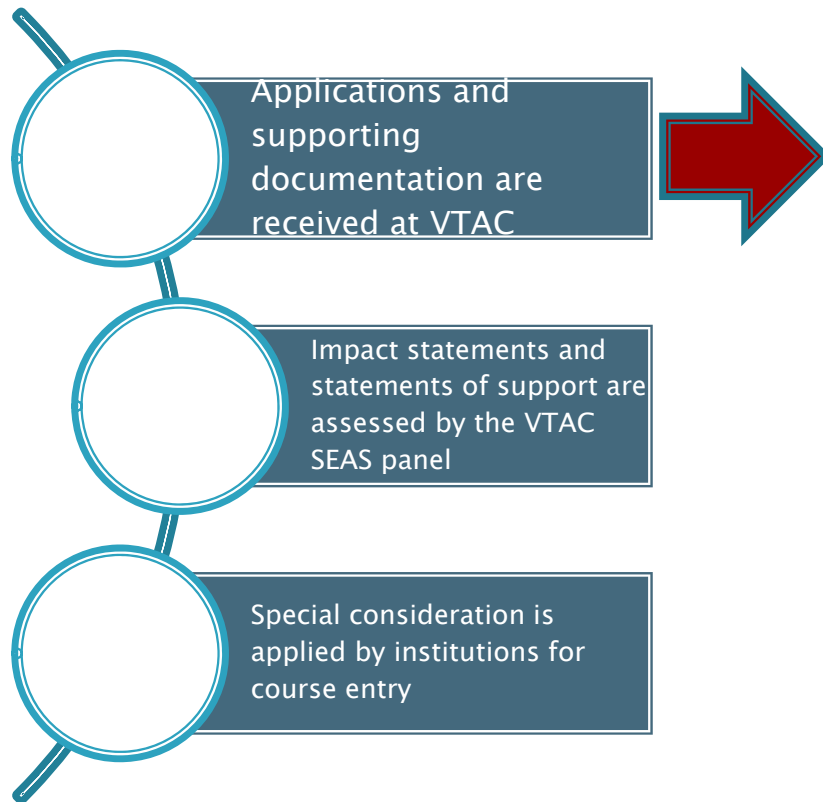


S.E.A.S

**Special Entry and
Access Scheme**

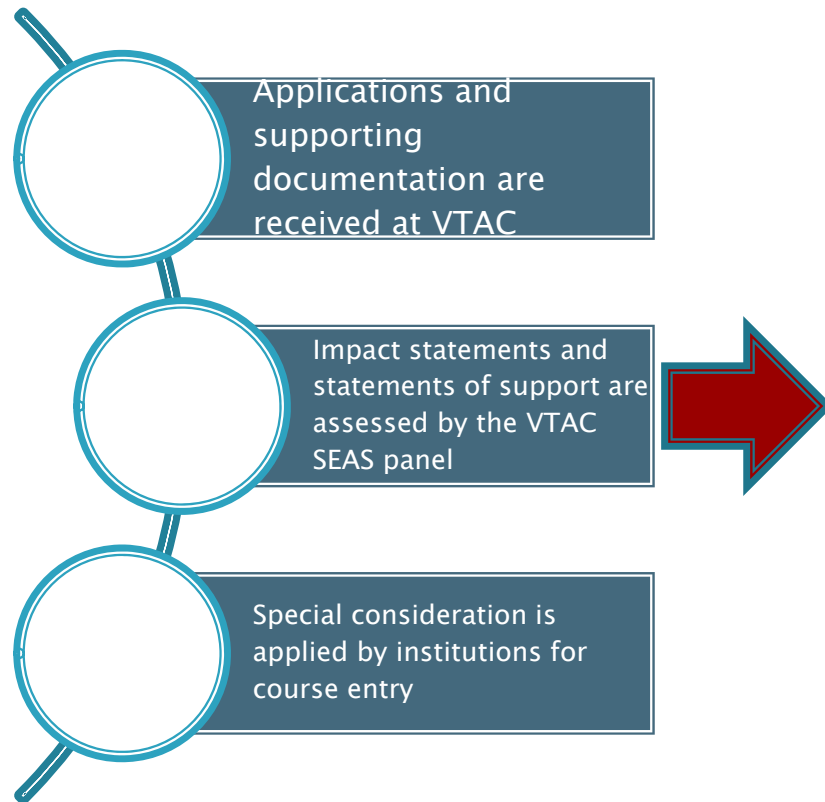


The SEAS process



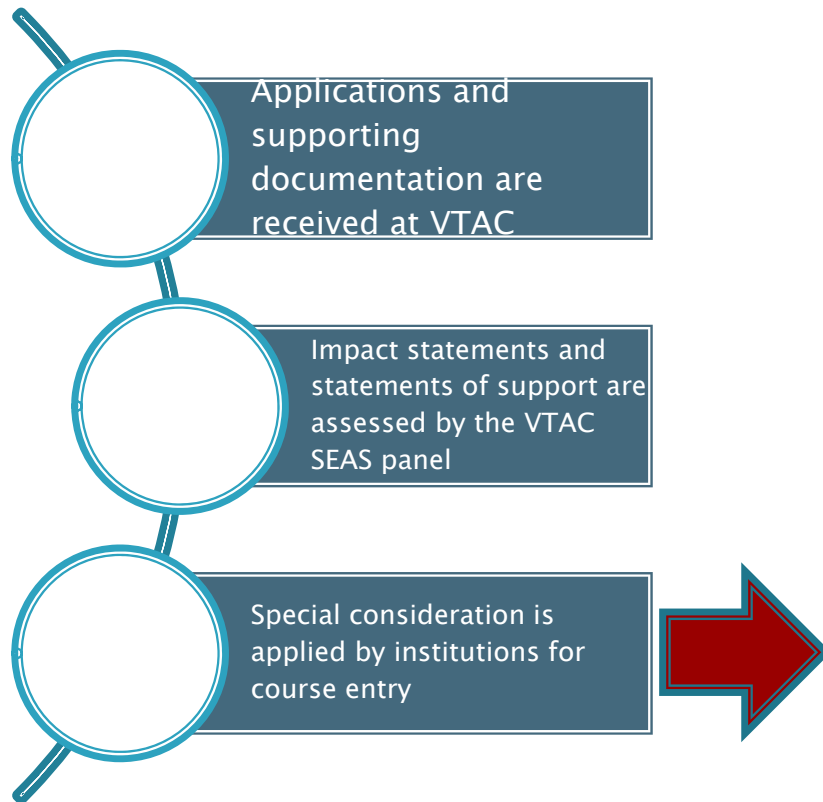
- Uploaded documentation is checked for legibility and approved. Applicant notified if uploaded documentation is rejected.
- Hardcopy documents, uploaded documents, and online statements of support are all attached to the SEAS application.

The SEAS process



- A specialist SEAS panel is convened by VTAC to assess applications for each category with an impact statement. Applications are assessed and graded for severity of impact, in line with confidential guidelines set by SEAS institutions annually.
- Each statement is reviewed separately by two different assessors. If the two assessments do not match, the application is automatically sent for review by the head of the panel.

The SEAS process



- Each participating institution has the choice to use the impact grading supplied by the VTAC panel, or to have their own Access and Equity panel assess applications separately.
- The details of how an individual application has been assessed, and the amount of special consideration applied are kept confidential to protect the integrity of the process.
- All SEAS documents are held in the strictest confidence, and information provided can only ever be used to advantage an application.

SEAS Categories

Apply online after submitting course application, for as many categories as are relevant, but do not claim the same circumstances under multiple categories.

Category 1: Personal information and location

Category 2: Difficult circumstances

Category 3: Disadvantaged financial background

Category 4: Disability or medical condition



Category 1 – Personal Information and Location

- ▶ Consideration for circumstances based on information applicants have already provided (no documentation needed).
- ▶ Applying for Category 1 is as simple as ticking a box giving VTAC permission for those circumstances to be considered.
- ▶ All applicants should apply for this category.

Category 1 includes:

- Age
- Gender
- Living or school location
- Recognition as an Indigenous Australian
- Under-represented schools
- Non-English speaking background
- First in family to attend university

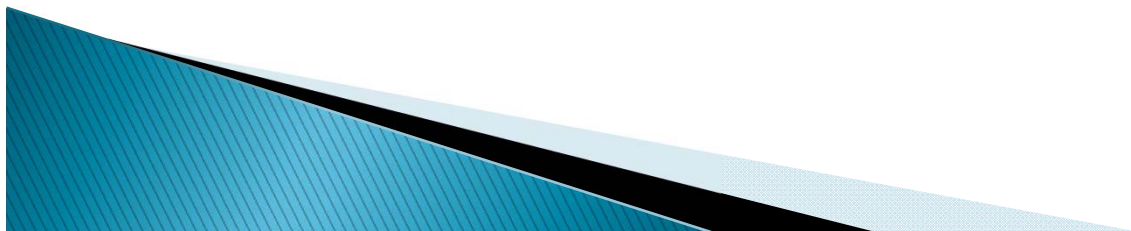
Category 2 – Difficult Circumstances

- ▶ Education affected by family or life events
- ▶ Examples include:
 - Disruption to living situation
 - Illness of a friend or family member
 - Affected by death of relative/friend
 - Natural disaster
 - Refugee
- ▶ Must submit impact statement and statement of support



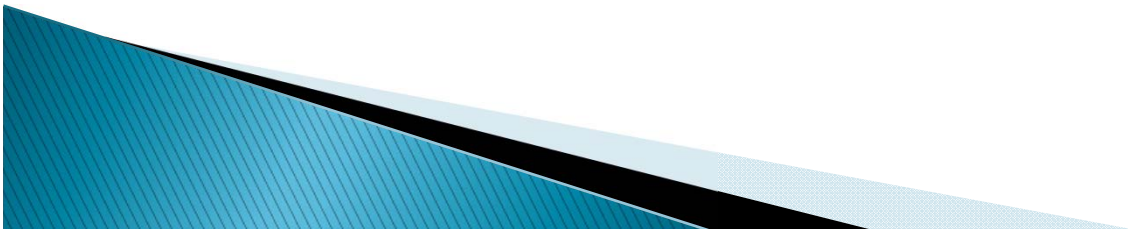
Category 3 – Disadvantaged financial background

- ▶ Education impacted by disadvantaged financial background, for example:
 - Individual or family poverty
 - Excessive financial obligations
 - Economic hardship
- ▶ Not limited to applicants in receipt of Centrelink benefits.
 - Applicants who are not in receipt of Centrelink benefits must submit an impact statement and a statement of support



Category 4 – Disability or medical condition

- ▶ Educational disadvantage as a result of a disability or medical condition experienced by the applicant.
- ▶ Must provide an impact statement and a statement of support from the treating healthcare professional that details the condition, its duration and impact.
- ▶ Important to start making appointments early to ensure statements of support are ready before the closing date.



SEAS Documentation

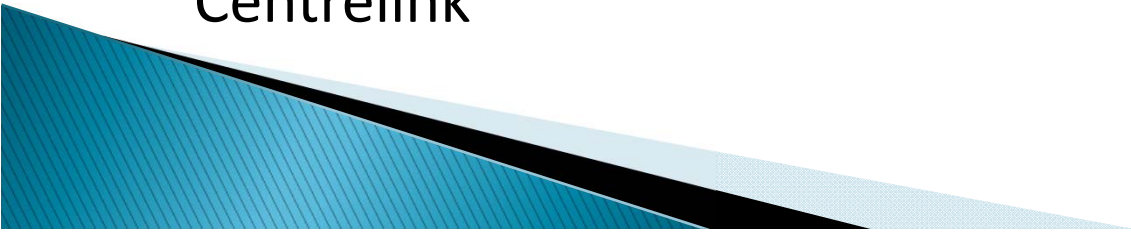
Category 1

No documentation needed, just the application

Category 2 and Category 4 (and Category 3 if no Centrelink benefits)

- ▶ **Impact statement** – written by applicant
- ▶ **Statement of support** – written by a relevant responsible person
- ▶ **BOTH NEEDED**

Category 3

- ▶ Centrelink CRN if benefits in own name, or
 - ▶ Scanned/posted documents if benefits in parents' name, or
 - ▶ Impact statement and statement of support if no Centrelink
- 

Separating the condition/circumstance from the impact

- ▶ From this year onwards, the form for impact statements and statements of support is split into two sections:
 - Circumstances/condition (500 characters)
 - Impact on education (1500 characters)
- ▶ For both impact and supporting statements, **impact and evidence** is key
- ▶ Significantly revamped information about SEAS, including lists of good/bad content, who is best placed to write statements, what information is not necessary
 - See the website and *VTACmag* for details



Three ways to provide SEAS documentation

Uploading

Hard copy

Online statements
of support



Online statements of support

- Process:
 1. Applicant enters provider's name and email address
 2. Provider receives an email with link, login name, and password
 3. Provider completes statement
 4. Applicant can log in to VTAC account and verify that one-time provider login details have been used

- Online statements of support can be used for both SEAS and scholarships (if the applicant selects that option).

From: noreply@vtac.edu.au
[<mailto:noreply@vtac.edu.au>]
Sent: Monday, 4 August 2014 11:00 AM
To: doctor@doctor.com.au
Subject: Statement of support requested

Hello,

VTAC applicant 44000000 Michael Ciesielski has requested that you provide a statement of support for their Scholarship and/or Special Entry Access Schemes (SEAS) application. The applicant should have contacted you prior to your receipt of this email.

To provide your statement, please use the following one-time login details:

Statement of support login site:
<http://delta.vtac.edu.au/ssupport>
Login: 80000000
Password: 9999

SEAS statement of supports must be received by 5pm, Tuesday 7 October 2014. Scholarship statement of supports must be received by 5pm, Friday 17 October 2014. Combined SEAS/Scholarship statement of supports must be received by the SEAS closing date of 5pm, Tuesday 7 October 2014.

Thank you, The VTAC Customer Service Team

Online statements of support – checking if submitted

Generated but not yet sent to provider:

Combined SEAS/Scholarship User: **808845** Password: **7455** *Not used*

Send Email

Sent to provider but not yet entered:

Combined SEAS/Scholarship User: **808845** Password: **7455** *Not used* Emailed to : responsibledoctor555@gmail.com

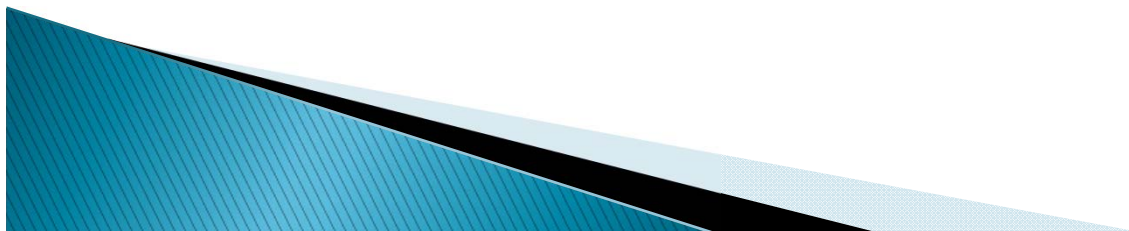
Statement submitted by provider and attached to application:

Combined SEAS/Scholarship User: **808845** Password: **7455** *Submitted by Responsible Doctor on 18/9/2015 9:37:51 am*



Uploaded SEAS documentation

- Upload documentation from the SEAS page in your VTAC account
- Make sure correct option (SEAS or Scholarships) is used
 - Uploaded SEAS documentation cannot be used for Scholarships and vice versa due to privacy regulations
 - Uploaded documents will be reviewed by VTAC staff to confirm they are legible and relevant prior to being sent to institutions



Hard copy SEAS documentation

- ▶ Download personalised cover sheet from VTAC user account, and send with documentation by post
- ▶ Make sure correct cover sheet is used
 - Hard copy SEAS documentation cannot be used for Scholarships and vice versa due to privacy regulations

