



College Council Meeting No.303

Tuesday 15th February 2016

Holloway Road Conference Room

@7.00pm

303.0 Present: Ciar Foster, Stephen Peacock, Louise Dann, David Adams, Kristina Wolchyn, Andrew Ireland, Darren Whitby, Robert Counce, Ben Pisani, Peter Hamilton

Ruth Dower (Minutes)

303.1 Apologies: Vivienne McElwee, Russell Watson, Yunyun Liu, Ron Wakefield, Brian Payne

303.2 Minutes of Last Meeting 302

Accepted: Andrew Ireland

Seconded: David Adams

Motion Carried

303.3 Business Arising

Masterplan Design Sketches - Suzanne will send a drop box link to School Council members

Domain Budget applications – summary table to be distributed

303.4 Correspondence

Nil

303.5 Beaumaris Update

To be covered in Principals Report

303.6 Reports

a) Principals Reports

Suzanne presented the College Principals Report for February

Beaumaris School update – Suzanne has attended two planning committee meetings – the committee intend visiting Officer Secondary School (designed by ClarkHopkinsClark). Beaumaris School has not yet signed an agreement with the MCC. At this stage the planned opening date is 2018.

Minister James Merlino will open the Discovery Centre at Sandringham 7-10 Campus on 1st March 2016.

Suzanne presented the enrolment figures for Sandringham College 2016 (including international students)

Year 7	153
Year 8	111
Year 9	137
Year 10	142
Year 11	191
Year 12	231

Total of 965 students in total

Staffing issues are being worked through – with some contracts being extended to the end of the School Year. The Business Manager position closed today – applications will be reviewed and interviews will be conducted next week.

Sandringham College PREP meeting – Suzanne attended meeting with INDEC. Some revisions will be made to the design – overall layout and scope of the building has been approved. DET has identified Sandringham College as over-entitled – Suzanne will work with architects/DET on this issue. Schematic design has been approved so tender process should commence mid-year.

Minor building works have occurred on both sites – with new learning areas being established and some fittings and fixtures from Beaumaris installed at Senior Campus/Sandringham 7-10 Campus. Some gardening works have commenced at Sandringham 7-10 (funded by PTF) and due for completion by February 29th, 2016.

College Finance – Sandringham will work closely with DET to manage the budget processes –and submit a request for Workforce Bridging. Sandringham College needs to submit a 3 year budget to DET.

Dance Academy – SCAPA – this will be supported by the College for 2016 as numbers grow. A review of the fee structure will occur prior to the 2017 enrolment process. Finance sub committee recommend supporting the Dance Academy for 2016.

International Program – celebrated Chinese New Year with students today.

Sandringham 7-10 Campus

Looking forward to the Leadership Assembly next week – excellent standard of applicants.
New parents breakfast and Year 7 Camp next week

Senior Campus

Headstart very successful.

The introduction of uniform at Year 11 has been tested by a small number of students. Overall the response from the students has been excellent – staff will continue to monitor the wearing of uniform and address issues with individual students when necessary.

Sandringham College Senior Campus celebrated the successes of students in 2015 VCE and Year 11 at an Awards assembly.

b) Finance

Darren Whitby reported on the Finance sub-committee meeting.

DET has begun withholding repayments for the \$300,000.00 building loan (to be repaid over 4 years)

DET withheld 2014 deficit from Term 1 quarterly cash grant

There was no effect on 2016 as Budget as both items had been identified as commitments

Finance committee supported the funding of the Dance Academy.

Motion: Sandringham College School Council accepts the December and January Finance reports as reviewed by the Finance Sub Committee.

Accepted: David Adams

Seconded: Ben Pisani

Carried

c) PTF Report

Suzanne and Stephen met with Katherine Kirby to discuss a range of issues.

Suggestions/requests from PTF included

- Create a Presidents/Treasurers email address -@sandringhamsc email address
- Mail Chimp – Suzanne will follow up with IT – assist with group management of emails

College Council gave an in principle agreement to PTF to investigate the use of College email addresses

- PTF have requested that an office bearer from PTF attend School Council meetings to present issues specific to PTF

Discussion included the following points:

Suzanne suggested that the communication between Council and PTF could be approved.

Suggestion that School Council – could submit report/items for approval

Formal written report from PTF to Council

Feedback from other Schools as to how PTF is included in Councils – best practice

Principals sit on PTF

School Council meetings are 'open' meetings

PTF requests can be emailed to Council members

- PTF have requested the College approve the following events for 2016:
Outdoor Concert held after Year 12 exams – alcohol free, pre purchased tickets, security staff on site, could involve past and present students -
Bunnings sausage sizzle during July holidays
Semester morning teas – on both campuses
Movie night – PTF would like to organise one per term – My Big Fat Greek Wedding 2 – aimed at Year 7 parents (Russell to liaise with Laura to establish what fundraising will take place for World Challenge)
PTF would appreciate notification of significant events – they are prepared to offer assistance
- 'Buy back' uniform – by end of 2016 Sandringham College will purchase uniform from Year 11 students (50% of recommended retail price) - all other uniforms to be donated. Parents will be given names of apps which can be used to sell uniforms in the Sandringham College community
PTF – will manage the uniform shop. Recommendation that PTF will reimburse Sandringham College \$5,000.00 at end of the year and will then manage the sale of all uniforms.

Sandringham College will investigate the best practice around PTF representation on School Council, in the meantime School Council would like PTF to provide a written report with items that require approval.

Motion: College Council approves the suggested fundraising events tabled at February meeting

Accepted: Ben Pisani
Seconded; Kristina Wolchyn

d) International Program Coordinator Report

Suzanne presented the International Program coordinators report.

61 students across the College – with large numbers of students on both campuses.

Travel application for Denise Cornish to attend China Roadshow with International Division in March was tabled.

Motion: College Council approves the travel application for Denise Cornish to travel to China as part of the China Roadshow organised by International Education Division – between 14th March and 21st March, 2016.

Accepted: Andrew Ireland

Seconded: David Adams

303.7 Other Business

a) Camps and Excursions – a number of outdoor education camps and activities as well as year level camps for Years 7 and 9

Accepted: Louise Dann

Seconded: Darren Whitby

b) iTunes U – Ben presented re iTunes U and the use of iTunesU for distribution of College Council documents. Reminders only when documents are uploaded. Council approves the electronic distribution of documents and would like Sandringham College to investigate the

use of alternative platforms. Sandringham College to investigate the cost of providing iPads to Council members. Photocopying

Motion: That Sandringham College Council trial the use of iTunes U for distribution of documents in parallel with current practices.

Accepted: Steven Peacock

Seconded: Ben Pisani

c) Council elections have begun

All families and member of staff have been notified and nominations close on Monday 22nd March at 4.00 pm.

4 Parent vacancies and 3 DET vacancies

d) Peter Hamilton spoke about Charles Slucki – his influence at Sandringham College and his influence on students

Staff would like to honour his contribution to the College – some suggestions include naming the Theatre after Charles Slucki, hosting a benefit concert involving ex students and donating some proceeds to his preferred charity (Orphanage in Cambodia)

303.8 Next meeting.

Next meeting Tuesday 15th March AGM

Meeting closed at 9.00 pm.