



College Council Meeting No.302

Tuesday 15th December 2015

Holloway Road Conference Room

@7.00pm

302.0 Present: Vivienne McElwee, Ciar Foster, Stephen Peacock, Louise Dann, David Adams, Russell Watson, Brian Payne, Andrew Ireland, Darren Whitby, Suzanne Reinhardt, Allen McAuliffe, Peter Hamilton, Ron Wakefield, Ben Pisani, Kristina Wolchyn

Ruth Dower (Minutes)

302.1 Apologies: Robert Counce, Ron Wakefield

302.2 Minutes of Last Meeting

Accepted: Stephen Peacock

Seconded: Andrew Ireland

Motion Carried

302.3 Business Arising

302.4 Correspondence

Letters from Stephen Peacock to Anne Moorfield/James Merlino re the Masterplan Building Timeline

Letter from Brad James (Kingston Mens Shed) thanking Sandringham College for the donation of work benches/woodworking equipment – removed from Beaumaris Campus

Letter from Bayside Friends of Laleia seeking to establish a sister school relationship with Sandringham College

Letter from Beaumaris Rotary thanking Allen and Stephen for attending their meeting as guest speakers

Bayside Council – protection of assets/crossing – will be actioned once building works on Senior Campus commence.

Accepted: Stephen Peacock

Seconded: Allen McAuliffe

Carried

302.5 Beaumaris Update

Suzanne reported on the closure of the Beaumaris Campus.

Hand over/inspection of Beaumaris Campus will occur on Thursday 17th December at 1.00pm. Suzanne will hand over keys after inspection and site will then be responsibility of DET.

Suzanne thanked all those involved in the closure of the campus. Allen thanked Suzanne for her efforts and acknowledged the work she has put in to the closure of the campus.

Allen reported back on meetings with DET/Beaumaris New School Group - the intention is that Beaumaris New school will open in February 2018

302.6 Reports

a) Principals Reports

Sandringham College will continue to work with DET re workforce bridging

Allen thanked the members of council who have met regularly and who will continue to lobby for further funding to be released for the Masterplan building process.

7-10 Campus

Russell reported on Orientation Day – over 150 students – largest cohort ever.

Extra classes will be created in year levels

Staff continuing to work on relocating work spaces.

Great Victorian Bike Ride completed – thank you to all staff and parents who assisted.

Substantive leadership is in place

Senior Campus

VCE results have been released. Sandringham College pleased with the improvement in results – a smaller cohort this year. Increased number of students in 90's and increased number of students who scored over 40 in study scores.

College will be completing VASS data analysis with teachers before end of year – data will be evaluated student by student, subject by subject. Viv will meet with all staff to discuss how planning will be adjusted next year.

International students also did very well in VCE.

Motion: School Council approves the 2016 Pupil Free Days – Day 1 of 2016 (27th January 2016), 2 report writing days - teachers will be required on site () and 1 Professional Development Day ().

Accepted: Allen McAuliffe

Seconded: Suzanne Reinhardt

Carried

Allen/Suzanne presented the architect drawings for the Admin building at Sandringham 7-10 Campus. Plans include a new entranceway, car parking and landscaping. Expectation that building will be completed by Term 2, 2017.

Allen will send architect drawings to Council members.

Allen/Suzanne presented the architect drawings for the Senior Campus. Designs include some alternations/improvements to external areas – improved seating for students/amphitheatre/flow into Canteen area. Teachers from Senior site to visit 7-10 Campus to observe classes and review design of building for use at Senior Campus.

Prins have signed off on schematic design phase – the architects can now refine the design.

Motion: School Council approves the schematic drawings as presented.

Accepted: David Adams

Seconded: Andrew Ireland

Carried

Allen presented the Annual Plan for Sandringham College to Council for review – the AIP must be approved by Council by March 18th.

Two areas of focus –

Curriculum Planning and Assessment – use of data/review of curriculum documentation

Building Leadership – improving knowledge or SRP – Cash and credit

Domain budget applications have been reviewed by Principal team and will be forwarded to Council.

b) Finance

Darren Whitby presented the November Finance Report as reviewed by Finance Sub Committee.

Motion: Sandringham College School Council accepts the November Finance reports as reviewed by the Finance Sub Committee.

Accepted: Ciar Foster/ Andrew Ireland

Seconded: David Adams/Ben Pisani

Discussion points:

Bank balances low as term 4 SRP grant not received – DET withhold the Term 4 cash grant to repay 2014 deficit.

Work needed on entrance to Sandringham College – the Building Fund will be used to pay for some works that are required to prepare entrance for major building works later in 2016. Brian/Allen to meet with Principal/DET Region/architects to resolve the issue of access to Sandringham College/Sandringham East Primary School ‘drop and go’ zone. Allen/Brian will advise Council of the outcome of the meetings.

Brian/Allen to meet with SFLO Glenice Robinson to discuss repayment schedule of 2014 deficit.

Cost of closing Beaumaris Campus - \$50,000.00 plus – this does not include the cost of staff involved in the process.

Motion: Sandringham College School Council accepts the November Finance reports as reviewed by the Finance Sub Committee.

Accepted: Andrew Ireland

Seconded: Ben Pisani

Motion Carried

Brian thanked all those on the Finance committee for their work during the year.

c) PTF Report

Stephen Peacock reported back on PTF meeting.

PTF has agreed to provide financial support to training parents in Reading Program – an amount of \$500.00 has been allocated to this.

A request for funding for Instrumental Music instrument repairs was made. Sandringham College has a budget for Instrumental Music repairs so this was not approved.

PTF funding will be spent on landscaping around the new building at Sandringham 7-10, canteen area at Senior site and a bike rack.

PTF will donate funds to purchase solar cells for Science

Motion: Sandringham College School Council approve the PTF donations to programs at Sandringham College

Accepted: Kristina Wolchyn

Seconded: David Adams

Motion Carried

Any urgent correspondence from PTF will be forwarded to school council for an electronic vote.

d) International Program Report

International Program Report – Allen presented the report submitted by Denise Cornish on International Student Program

Allen advised School Council that all travel reports following overseas trips have been submitted to DET as required.

e) Gift Register

The Departments Gift, Benefit and Hospitality Policy requires the Gift Register to be annually reviewed by School Council.

Employees and School councillors may keep token gifts (under \$100) for the work they do. Any gift over \$100 value must be formally registered on the schools gift register and the recipient must complete a Gift Declaration Form. For gifts between \$100 to \$500 value the employee/school councillor may keep the gift subject to documented approval.

Allen McAuliffe advised that he has received a gift of tea from China which has been shared with all staff at Sandringham College. This will be recorded on the gift register.

Motion: Sandringham College School council approves the Sandringham College Gift Register for 2015 as tabled.

Accepted: Darren Whitby

Seconded: Ciar Foster

Motion Carried

302.7 Other Business

a) Camps and Excursions – no camps and excursions to approve at this meeting.

b) Masterplan Timeline Feedback – covered in Correspondence/Principals Report

c) Data Analysis – covered in Principals Report

d) Naming of Learning Centre

Ciar Foster reported back on the discussion by Council sub committee. The recommendation from Council sub- committee was for the Sandringham College Discovery Centre.

The second suggestion from the Council sub-committee was that the auditorium be named the Ron Wakefield Auditorium in acknowledgement of Ron's work on School Council.

College will erect signage/plaques to identify both these areas

Motion: Sandringham College approves the recommendation that the Learning Centre be called the Sandringham College Discovery Centre with the auditorium being named the Ron Wakefield Auditorium.

Approved: Suzanne Reinhardt

Seconded: Louise Dann

Motion Carried

Ciar to advise those who submitted entries of the successful entry.

e) Department has contacted Sandringham College re the relocatable building – Study Centre. The Department wishes to remove the building as it is Category 1 asbestos rated – this would be at no cost to Sandringham College. Sandringham College is ‘over entitled’ so the Department will not replace the building. Vivienne/Suzanne to meet with DET to determine appropriate removal date.

Motion: School Council approves the removal of the relocatable (Terrapin) building by the DET.

Accepted: David Adams

Seconded: Andrew Ireland

Motion Carried

f) Allen thanked all Council members for their support and hard work over his time at Sandringham College. Allen will keep Council informed.

Stephen Peacock thanked Allen for his contribution to the College, the Leadership team and the Council.

302.8 Next meeting.

Next meeting Tuesday 16th February, 2016

